



PSYCHOLOGY 3371F (670)
Therapeutic Counselling
Summer 2026

Instructor: Prof. Adam Koenig, M.A., RP, CCC, CT
Email: akoenig@uwo.ca

Course Information

Calendar Description:

Professional counselling and psychotherapy; various processes and techniques of therapeutic counselling; special relationship problems; transference, resistance; interpretation techniques and group counselling; special areas of application of psychotherapeutic counselling: marriage, family, human relations in education and in industry, counselling and problems of values.

Prerequisite(s): [Psychology 2840F/G](#) (or Psychology 2800E, Psychology 2820E, [Psychology 2830A/B](#), [Psychology 2855F/G](#) or [Psychology 2856F/G](#)) and registration in the third or fourth year of Honours Specialization, Honours Double Major, Major or Specialization in Psychology, Honours Specialization in Applied Psychology, or permission of the Department.

Antirequisite(s): [Psychology 3991F/G](#) Special Topics: Introduction to Counselling (Brescia 2013-14).

Extra Information: 3 lecture hours.

Course Weight: 0.50

Breadth: Category A

Subject Code: PSYCHOL

Notice: Unless you have either the requisites for this course (fulfilment of pre-requisites, no anti-requisite conflicts), or special permission from your Dean to enrol in it, you may be removed from this course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites.

King's University College
Western University

**PSYCHOLOGY 3371F 670
THERAPEUTIC COUNSELLING ~ COURSE OUTLINE
Summer 2026**

Class: Asynchronous 6 Weeks

Location: Online

Instructor: Adam Koenig, M.A., R.P., C.C.C., CT

e-mail: akoenig@uwo.ca,

Office hours: Online (Zoom) by appointment

HOW TO CONTACT ME

Contact me by email akoenig@uwo.ca and please include the class course number in the subject line. I will try and return a response within at least 48 business hours Monday – Friday 9am-5pm

OFFICE HOURS

Virtual via Zoom. Email akoenig@uwo.ca to set up meeting

COURSE DESCRIPTION

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REMINDER: This is an **accelerated delivery of 3371**. Students will need to devote **double** the weekly time they may be accustomed to with a 12-week course delivery as this course is delivered in 6 weeks.

COURSE LEARNING OBJECTIVES

Through readings, lectures, discussions, presentations, and writings, students will explore the significant issues related to professional counselling services. After successfully completing this

course, students will have obtained a solid understanding in the following areas of counselling and psychotherapy:

- Main aspects of counselling
- The counselling process
- The important client and therapist variables that affect counselling outcomes
- The importance of the client-therapist relationship
- The importance of professional boundaries
- The ethical standards that guide the practice of counsellors
- Knowing your own qualities that may support and/or hinder attempts at being therapeutic for others.

There may be opportunities to present personal experiences and feelings to the class. We must respect each person's contribution of what may often be painful experiences (at the same time appropriate limits to self-disclosure or to the time allotted to individuals will be upheld when personal narratives are shared) and agree to hold each other's contributions *strictly confidential*. This is an academic course and all participants are required to complete the course requirements to a high standard in order to receive credit. One's strong feelings or experiences will not substitute for effort and academic achievement.

Mode of Instruction

The **670** section code is used for "distance studies" courses. **This class is designed to be asynchronous, meaning we will not have a regular, mandatory time when the entire class must be online. This course begins on May 4th and continues until June 12th, 2026, honouring all important dates derived from University approved guidelines and academic policies <https://www.kings.uwo.ca/current-students/academic-resources/academic-dates-and-events/>**

COURSE MATERIALS

- Readings will be available online on OWL. **No formal text** required as all readings will be available on OWL.
- The following is required:
 - A subscription to Crave <https://www.crave.ca/en/> in order to watch episodes of *In Treatment Season 1* (Subscription is usually \$9.99+tax/month or purchase of DVD season from online avenues such as Amazon \$39.95+tax)
 - Access to **stable high-speed Internet** connection
 - A quiet space to take part in asynchronous learning

Recommended

- *Publication Manual of the American Psychological Association 7th ed.*

Classes may include lectures, films, case study discussion, etc. and will include material not contained in the course readings. Supplementary reading material will also be assigned and will be placed on reserve in the library or posted on OWL. *No attempt will be made to cover all the assigned readings in class time. Students are responsible for reading and understanding the assigned readings, even if this material is not covered in the class lectures.*

METHODS OF EVALUATION

Participation <i>In-treatment</i> Forum Discussions	25% (15% leader, 10% Participant)
APA Quiz	5%
Online Quiz	5%
Essay	35%
Final Exam	30%

Participation (25%)

Forum discussions are held through OWL. Participation in the discussion forums is critical for maximizing learning experiences in any distance education course. In this course students are required to be part of an online community of learners who collectively interact through discussion. Students will be expected to lead a week of discussion in smaller groups, as well as actively engage with their group in the other designated discussion weeks. Your final mark will reflect your consistent participation, as well as the quality of each contribution. Details will be posted on OWL to review but discussions will be based on watching episodes of HBO's *In Treatment* available on the steaming service Crave. Forum weeks are noted below. Because the submission deadlines for this assessment already includes flexibility, the instructor reserves the right to deny academic consideration for missed participation.

Throughout the course you are expected to interact regularly with other students, course activities, and with me, as your instructor. The course is designed to structure and guide some self-paced elements as well as offer interactive opportunities for community learning. Each student brings their own knowledge, experience, and interests to our learning community, we will build on that and use our course material (readings, discussions, lessons, etc.) to amplify learning for everyone. We will each be responsible for our own learning progress and also for contributing to the growth of our learning community through our participation in all course activities and assessments. We will be ready to engage and connect meaningfully. We will be present, professional, respectful and ready to contribute to our group.

All students are expected to engage online in a professional and respectful manner. This includes all interactions with peers, as well as communication between TAs or your Professor. Failure to do so will result in academic discipline.

- Course content created by a faculty member is considered the faculty member's intellectual property; it should not be distributed, shared in any public domain, or sold by a student or other third party without prior written consent of the faculty member

All assessment or examinations done online are expected to be done by the student registered in this course, following the instructions outlined by the Assignment.

There may be opportunities to present personal experiences and feelings to the class. We must respect each person's contribution of what may often be painful experiences (at the same time appropriate limits to self-disclosure or to the time allotted to individuals will be upheld when personal narratives are shared) and agree to hold each other's contributions **strictly confidential**. This is an academic course and all participants are expected to complete the course requirements to a high standard in order to receive credit. One's strong feelings or experiences will not substitute for effort and academic achievement. While this course will be made richer by the sharing of personal narratives, it is NOT the purpose of this course to

resolve emotions related to student life losses and experiences. As instructor of the course, I will be respectful of professional boundaries by not counselling any student on personal issues other than to suggest a referral to student services or another professional

APA Online Quiz (5%)

Students will complete 1 APA related quiz to help support their APA understanding and referencing for the Essay assignment that follow in the term. Students are encouraged to review APA resources posted to OWL. Students can also check out on a 2-hour loan, the APA 7th edition manual at various UWO library locations. Students can use these resources while completing the APA quiz (and are encouraged to do so). The APA Online Quiz is to be completed anytime between **May 13th 10am - May 20th 11:59pm**. The quiz is to be completed independently and questions will be randomly drawn from a pool of questions. One question will be presented at a time and you will not be able to go back to previous questions in the quiz. The APA quiz will be 10 questions and will open for 1 hour. Those students who typically require extra time accommodations will not need any special arrangement for this assessment as universal design has been implemented. Quizzes cannot be made-up or retaken. Because the submission deadline for this assessment already includes flexibility, the instructor reserves the right to deny academic consideration for assignments submitted past the completion window.

Online Quiz (5%)

Students will complete 1 quiz worth 5% of their overall grade. The purpose of the quiz is to determine if you are understanding key concepts and materials presented up to that point in the course. The quiz is to be written individually and you are not restricted from using course materials (lectures, readings, videos) in completing the quiz. The quiz will consist of 15 multiple choice questions randomly drawn from a pool of questions covering lectures, readings, videos up to that point in the course (i.e., assigned content from May 4, May 8, May 15) and students will have from **May 21st 12:01am to May 22nd 11:59pm** to complete it. One question will be presented at a time and you will not be able to go back to previous questions in the quiz. Each quiz is expected to take no more than 10 minutes to complete and ALL students will be allotted 25 minutes. Those students who typically require extra time accommodations will not need any special arrangement for this assessment. The quiz cannot be made-up or retaken. Because the submission deadline for this assessment already includes flexibility, the instructor reserves the right to deny academic consideration for assignments submitted past the completion window.

Essay (35%)

Students will complete an 8-10 page research essay. Guidelines for this can be found on OWL in the in Assignments tab. **Essay Due May 28th 11:59pm**. Essays can be handed in **from May 11th to May 28th 11:59pm**. Because the submission deadline for this assignment already includes flexibility, the instructor reserves the right to deny academic consideration for assignments submitted past **May 28th 11:59pm**. In order to be eligible to pass the course, students must submit the essay meeting the minimum 2500 word criteria. **Students must let me know their essay topic by May 13th 11:59pm** via email and doing so is worth 1% of the essay grade. Not emailing me to let me know your selected topic will result in minus 1 of your possible 35 marks on this assignment.

FINAL Exam (30%)

Final Exam will assess knowledge of the lecture, text, videos, and supplementary readings. Final exam consists of a case study where students will apply their knowledge from the course. *The final exam is cumulative. Students are responsible for material covered in the lectures, as well as all assigned readings and videos. Final exam cannot be handed in “late” and student will receive 0% if the exam is not submitted on time.*

Examinations in this course **will** be conducted using a remote proctoring service. By taking this course, you are consenting to the use of this software and acknowledge that you will be required to provide personal information (including some biometric data) and the session will be recorded. Completion of this course will require you to have a reliable internet connection and a device that meets the technical requirements for this service. More information about this remote proctoring service, including technical requirements, is available on Western’s Remote Proctoring website at: <https://remoteproctoring.uwo.ca>

DROP DATE

The final date to drop a summer distance first-term half course without academic penalty is **June 8, 2026.**

ACADEMIC CONSIDERATIONS FOR ABSENCES, MISSED ASSESSMENTS

A student seeking academic considerations for any work worth less than 10% must contact the instructor. *Any absence for legitimate reasons will be dealt with by re-weighting the term work grade accordingly or setting a timeframe to submit work at a later date.* If documentation is required for either medical or non-medical academic accommodation, then such documentation must be submitted by the student directly to the appropriate Faculty Dean’s Office and **not to the instructor**. Once the petition and supporting documents have been received and assessed, appropriate academic consideration shall be determined by the Dean’s Office in consultation with the student’s instructor. Whenever possible, students who require academic considerations should provide notification and documentation in advance of due dates, examinations, etc. These documents will be retained in the student’s file, and will be held in confidence in accordance with the University’s Official Student Record Information Privacy Policy. Once the petition and supporting documents have been received and assessed, appropriate academic accommodation shall be determined by the Academic Counselling/Dean’s Office in consultation with the student’s instructor(s)

Attendance Policy

Any student, who, in the opinion of the instructor, is absent too frequently from class will be reported to the Dean (after due warning has been given).

Debarment of Students from Writing the Final Examination

1. A student may be debarred from writing the final examination for failure to maintain satisfactory academic standing throughout the academic year.
2. Any student who, in the opinion of the instructor, is absent too frequently from class or laboratory periods in any course will be reported to the Dean of the Faculty offering the course (after due warning has been given). On the recommendation of the department

concerned, and with the permission of the Dean of the Faculty, the student will be debarred from taking the regular examination (meaning they will be ineligible to write the final exam) Students who miss more than 3 classes will be recommended to be debarred from the final exam.

In addition, we must all contribute to the integrity of our learning environment and therefore it is important to arrive on time. Although it is understandable that during inclement weather, or having to commute among the various campuses can result in a few minutes delay, it is unacceptable to habitually arrive late for class.

Late assignments/Make-Up Exam

All assignments are to be submitted on the due date and time; The penalty is 5 marks/day late and papers that are more than 4 days late from the initial due date will receive 0%

Additionally:

A make-up exam will be offered to students if a student misses an exam and attains support from the [academic advising office](#) (when required)

1. Advise the instructor if you are having problems completing the assignment on time, prior to the due date of the assignment. When possible, illness and personal crises must be announced **prior to the deadline**.
2. **If seeking extensions for missed work or current circumstances, please consider the application for academic accommodation on [Medical/Compassionate](#) grounds from the academic advising office**
3. Be prepared to provide documentation.
4. AAO approved missed exam will have a make-up exam
5. If students are granted Academic Consideration, work will be due 2 days after the end of the period for which the student received Academic Consideration

ACADEMIC INTEGRITY

Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, at the following Web site:

https://www.uwo.ca/univsec/pdf/academic_policies/appeals/scholastic_discipline_undergrad.pdf

NOTE: Within this course, use of generative artificial intelligence (AI) tools (such as, but not exclusive to, ChatGPT, translation tools, and grammar-checking tools) is not permitted for written work submitted for evaluation nor for the completion of online quizzes nor final exam. Unauthorized use of AI will be subject to academic discipline and is considered an academic offence. Students should not have AI tools write any part of their assignments, papers, or exams, either by copying and pasting or by paraphrasing the output nor use it when completing course quizzes or final exam.

Notice of Turnitin Use: All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers

subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between The University of Western Ontario and Turnitin.com (<http://www.turnitin.com>).

LECTURE SCHEDULE & COURSE READINGS

May 4: A) Overview of Counselling and Psychotherapy

Readings:

Seligman, L. & Reichenberg, L.W. (2010). *Theories of counselling and psychotherapy*. Upper Saddle River, NJ: Pearson. Chapter 1, pp 1-23.

Yalom, I.D. (2002). *The gift of therapy*. New York: HarperCollins. pp 26-29

B) The Counselling Relationship - Presence & Empathy

Readings:

Sommers-Flanagan, J. & Sommers-Flanagan, R. (2012). *Clinical interviewing, 4th Ed*. New Jersey: John Wiley & Sons, Chapter 3, pp 53-81

Geller, S.M. & Greenberg, L.S. (2002). Therapeutic presence: Therapist's experience of presence in the psychotherapy encounter. *Person-centred and Experiential Psychotherapies, 1*(1-2), 71-86.

Welcome Forum

May 8: Counselling Ethics

Readings:

Shebib, B. (2011). *Choices, 4th Ed*. Toronto: Pearson. Chapter 2, pp 41-75

Videos: *In Treatment Season 1 Episode 3 and 8*

Forum #1

****Essay Topics Due May 13th 11:59pm via email to me (Worth 1%)*

****APA Quiz opens May 13th 12am and runs to May 20st 11:59pm*

May 15: A) Self-Care

Corey, G., Muratori, M., Austin II, J. T., Austin, J. A. (2018). *Counselor self-care*. American Counseling Association.

CH- 1 Taking Care of Yourself

B) Psychodynamic Psychotherapy

Readings:

Jacobs, M. (1988). *Psychodynamic counselling in action*. London, UK: Sage Publications. pp 1-18.

Video: *In Treatment Season 1 Episode 13 and 18*

Forum #2

*** **Online Quiz to be completed by May 22 11:59pm*****

May 22: A) Humanistic Therapy

Readings:

Ch 5 – Phenomenological and humanistic approaches

Hough, M. (2014). *Counselling skills and theory* (4th ed.). Oxford University Press.

B) Cognitive Behavioural Therapy

Readings:

Greenberger, D. & Padesky, C. A. (1995). *Mind over mood*. New York: The Guilford Press. Chapter 2, pp 15-25.

Padesky, C.A. & Mooney, K.A. (2012). Strength-Based Cognitive-Behavioural Therapy: A Four-Step Model to Build Resilience. *Clinical Psychology and Psychotherapy, Vol 19*, pp283-290.

Video: *In Treatment* Season 1 Episode 23

Forum #3

*****Essay Due May 28th 11:59pm*****

May 29: A) Mindfulness

Readings:

Kabat-Zinn, J. (1990). *Full catastrophe living*. New York: Delta. pp 31-58

Germer, C.K., Siegle, R.D. & Fulton, P.R. (Eds) (2005). *Mindfulness and psychotherapy*. New York, The Guilford Press, Chapter 1, pp 3-27

B) Attachment Theory

Readings:

Bowlby, J. (1988). *A secure base*. New York: Routledge, Chapter 7, pp 134-154

Shilkret, C.J. (2005). Some clinical applications of attachment theory in adult psychotherapy. *Clinical Social Work Journal, Vol 33*, No 1, pp. 55-68.

Video: *In Treatment* Season 1 Episode 28 and 33

Forum #4

June 5: A) Brain Basics

Readings:

Siegel, D. (2007). *The mindful brain*. New York: W.W. Norton & Co. Chapter 2, pp 29-50.

Geller, S.M. & Greenberg, L.S. (2012). *Therapeutic Presence: A Mindful Approach to Effective Therapy*, American Psychological Association, pp 161-175.

B) Termination

Reading:

Gladding, S.T. & Alderson, K.G., (2009). *Counselling: A comprehensive profession*. Toronto: Pearson. Chapter 8, pp 189-207.

Video: *In Treatment* Season 1 Episode 38 and 41

Forum #5

Department of Psychology Policies Related to AI Tools

1. Policy on the Use of Generative AI Tools

The Department of Psychology expects that students will submit work that is truly their own, completed without external assistance (human or artificial).

The use of generative AI tools (such as ChatGPT) is not permitted for any submitted coursework unless express permission has been granted by your instructor.

Students **should not have AI tools write any part of their assignments or papers, either by copying and pasting or by paraphrasing the output.** Unauthorized use of AI constitutes an academic offence and will be subject to academic discipline.

Additional information: Students can use AI tools to clarify questions they have about course content (e.g., you can ask ChatGPT about a course concept to help with your understanding), but students should be aware that the response may be inaccurate or inconsistent with the course content. Asking your instructor is a more effective strategy. Students should note that information provided by AI tools such as ChatGPT can include mistakes, inaccuracies, biases, and outdated information. Whenever these tools are used, students should cross-verify the information provided to them. This means verifying that the sources used by AI exist and have been accurately summarized, consulting multiple original and reputable up-to-date sources to verify information, and being cautious of bias that could be present in the information provided.

2. Policy on Use of Translation Tools*

The Department of Psychology views the unapproved use of translation or language applications as an academic offence.

Any usage of translation applications or language generation by students to complete specific assigned work for this course **must be approved** by the instructor **prior** to submitting the work **and noted by the student in the submitted work** itself.

Writing text and then feeding it into a computer application to improve or translate your own words, changing a few words, and then submitting this text as if it was your own **constitutes plagiarism.** You must compose text, choose words, construct logic flow, structure sentences and paragraphs to organize, synthesize, interpret information with your own mind. When you borrow language or ideas from another person or from a machine this must be acknowledged with quotation marks and/or citations.

Why do we have this policy?

- Translation is intellectual work and produces intellectual property, thus any text which is translated must cite the translator.
- Psychology endeavors to advance students' linguistic, analytic, and reasoning competencies – this can not happen outside of specific language competencies.
- Earning a university degree signals that an individual has advanced literacy and communicative skill in the language of instruction at the university; this is English at King's University College at Western University. If translation machines are used by students without regulation, we will have no way of certifying whether these competencies exist and fewer mechanism for encouraging students to do the hard work to develop them.

** Based on the policy developed by the Department of Child and Youth Studies*

King's University College

General Course Policies 2025-2026

1. Academic Accommodations, Consideration for Absences

Academic Accommodation (Accessibility)

Accessibility Services works to ensure that academic programs are accessible to all students, and supports students who may have a condition related to, but not limited to, vision, hearing, mobility, different ways of learning, mental health, chronic illnesses, chronic pain, autism spectrum disorder, ADD/ADHD, and temporary conditions (beyond short-term academic consideration). Accessibility Services provides recommendations for accommodation based on medical documentation or psychological and cognitive assessment. The accommodation policy can be found here [Academic Accommodation for Students with Disabilities](#). Information on Accessibility Services at King's can be found [here](#).

Academic Consideration for Student Absence

If a student is unable to meet a course requirement due to substantial but temporary extenuating circumstances (medical or compassionate), they should follow the procedures below.

In some cases, where instructors have built flexibility into their assessments, this flexibility will already address consideration needs.

Requests for academic consideration should be directed to the Academic Advising Office of your faculty/college of registration. Requests must be made as soon as possible and no later than 48 hours after the missed assessment.

As a rule, documentation is required for academic consideration. For academic consideration requests on medical grounds, the Student Medical Certificate is available at [here](#).

Students are permitted one academic consideration request without supporting documentation per term per course. Instructors may designate one assessment per half-course weight as requiring formal supporting documentation. Please refer to the course outline for each course. For further information, please see:

<https://mykings.ca/intranet/app/#/academics/academic-advising/academic-consideration-requests-and-student-absence-portal>

Absences from Final Examinations

If you miss the Final Exam, contact the Academic Advising Office of your faculty/college of registration as soon as you are able to do so. They will assess your eligibility to write the Special Examination (the name given by the University to a makeup Final Exam).

You may also be eligible to write the Special Exam if you are in a “Multiple Exam Situation” (e.g., more than 2 exams in 23-hour period, or more than 3 exams in a 47-hour period).

If a student fails to write a scheduled Special Examination, the date of the next Special Examination (if granted) normally will be the scheduled date for the final exam the next time this course is offered. The maximum course load for that term will be reduced by the credit of the course(s) for which the final examination has been deferred. See the Academic Calendar for details https://academicsupport.uwo.ca/accessible_education/exams/index.html.

Please note, Friday Make-Up Exams may only be written with the instructor's consent.

Religious Accommodation

Students should consult the University's list of recognized religious holidays, and should give notice in writing to the instructor and Academic Advising Office if a course requirement will be affected by a religious holiday/observance. Notice must be given as early as possible, and no later than two weeks prior to an examination, and one week prior to a midterm test date. It is the responsibility of such students to inform themselves concerning the work done in classes from which they are absent and to take appropriate action.

2. Support Services

Accessibility, Counselling and Student Development at King’s University College:

<https://mykings.ca/intranet/app/#/student-supports-and-services>

Students experiencing emotional or mental health distress can access services at King’s University College: <https://mykings.ca/intranet/app/#/student-supports-and-services/personal-counselling>

Good2talk is a good online and phone 24/7 resource for students and is available in English, Mandarin, and French: <https://good2talk.ca>, 1-866-925-5454

MentalHealth@Western provides a complete list of options about how to obtain help: <https://www.uwo.ca/health/psych/index.html>

Academic Support Services at King’s University College:

<https://mykings.ca/intranet/app/#/academics/academic-advising>

GBSV Support:

King’s is committed to reducing incidents of gender-based and sexual violence and providing compassionate support to anyone who has gone through these traumatic events. If you have experienced sexual or gender-based violence (either recently or in the past), you will find information about support services for survivors, including emergency contacts at: <https://mykings.ca/intranet/app/#/student-supports-and-services/campus-safety-and-reporting/gender-and-sexual-violence>

You can reach someone supports at Kings by emailing Care@kings.uwo.ca or calling 519-930-4640 to reach a social worker who can offer help.

You can also reach Western's Gender-Based Violence & Survivor Support Case Manager by [email](#) or by calling 519-661-3568.

See also https://www.uwo.ca/health/student_support/survivor_support/get-help.html

University Students' Council offers many valuable support services for students, including the health insurance plan: <http://westernusc.ca/services/>

3. Statement on Use of Electronic Devices

Use of Electronic Devices: Unless explicitly stated otherwise, you are not allowed to have a cell phone, or any other electronic device, with you during tests or examinations. Unauthorized possession of such a device during a test or examination constitutes an academic offence.

Use of Laptops, Tablets, and Smartphones in the Classroom: King's University College at Western University acknowledges the integration of new technologies and learning methods into the curriculum. The use of electronic devices such as laptop computers, tablets, or smartphones can contribute to student engagement and effective learning. At the same time, King's recognizes that instructors and students share jointly the responsibility to establish and maintain a respectful classroom environment conducive to learning.

The use of electronic devices by students during lectures, seminars, labs, etc., shall be for matters related to the course at hand only. Students found to be using electronic devices for purposes not directly related to the class may be subject to sanctions under the Student Code of Conduct; see <https://mykings.ca/intranet/app/#/student-supports-and-services/campus-safety-and-reporting/student-code-of-conduct>

Inappropriate use of electronics (e.g., laptops, tablets, smartphones) during lectures, seminars, labs, etc., creates a significant disruption. As a consequence, instructors may choose to limit the use of electronic devices in these settings. In addition, in order to provide a safe classroom environment, students attending in-person class sessions are strongly advised to operate laptops with batteries rather than power cords.

4. Statement on Academic Offences

King's is committed to academic integrity. Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, is posted at [here](#).

It is expected that students will submit work that is truly their own, completed without external assistance (human or artificial) except as explicitly permitted by the course instructor. Check with you instructor on what tools, including generative AI (ChatGPT, translation tools, grammar-checking tools) are permitted in the course. Because a tool is permitted in one course, that does not mean it is permitted in other courses.

All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted for such checking will be included as source documents in the reference database

for the purpose of detecting plagiarism of papers subsequently submitted to the system; see <https://elearningtoolkit.uwo.ca/tools/OriginalityReports - TurnItIn.html>.

Computer-marked multiple-choice tests and/or exams may be subject to submission for similarity review by software that will check for unusual coincidences in answer patterns that may indicate cheating.

5. Copyright of Course Material

Lectures and course materials, including PowerPoint presentations, tests, outlines, and similar materials are protected by copyright. Faculty members are the exclusive owner of copyright in those materials they create. Students may take notes and make copies for their own use. Students may not allow others to reproduce or distribute lecture notes and course materials publicly (whether or not a fee is charged) without the express written consent of a faculty member.

Unauthorized sharing of class content is subject to academic discipline.

Similarly, students own copyright in their own original papers and exam essays. If a faculty member wishes to post a student's answers or papers on the course website, they should ask for the student's written permission.

6. Use of Recordings

Participants in this course are not permitted to record the sessions, except where recording is an approved accommodation and/or the participant has the prior written permission of the instructor. Unauthorized recording and/or sharing of class content is subject to academic discipline.

7. Policy on Attendance

Any student who, in the opinion of the instructor, is absent too frequently from class or laboratory periods in any course, will be reported to the Dean of the Faculty offering the course, after due warning has been given. On the recommendation of the department concerned, and with the permission of the Dean of that Faculty, the student will be debarred from taking the regular examination in the course.